

**Governance and Policy Committee, September 16, 2025, Draft Minutes
officially approved 12/16/25: Jill and Zale**

members attending: Zale Chadwick, Meagan Bradley, Jill Blanchard

members absent: Nate probably, Tim/Diablo definitely, Emma

guests attending: Mike Frost

1. Check-in/[meeting guidelines](#)/agenda approval/announcements

2. Public comment

No public comment

3. Notes

- review [Governance and Policy Work Group August 19, 2025, draft notes](#)

Jill reviewed the August draft meeting notes, they look good.

The June meeting minutes were unofficially approved in July. Officially approved 9/16/2025.

4. Board Liaison

Meagan agreed to be the new board liaison to the Governance and Policy Committee.

5. Report from the board liaison

- potential rearranging of our [work plan](#)
- conversation regarding AI policy

Jill suggested that it would be good for the board to find time to review the Governance and Policy Committee work plan (review of policies) and re-prioritize based on current needs of the station.

6. [Governance and Policy Committee | draft Public Participation policy revision 04152025](#)

Reviewed the board comments from the July board meeting and discussed the time limit for public participation.

- Discussed pros and cons of 10 minutes, 20 minutes, or 60 minutes for public participation
 - With a 2 minute per person time limit, the committee agreed to yield 20 minutes during board meetings for public participation.
 - People who wish to speak longer than 2 minutes can submit their comment to the board of directors in writing.
- Suggested that meeting guests unable to participate because of time constraints can submit their comment to the board in writing.
- How to decide who will speak and in what order? Meagan suggested putting a lottery in place
 - people could sign up to participate and then at the beginning of public comment names would be drawn randomly to decide who will speak.
 - The board would need to communicate that people need to sign up before a certain time before the board meeting gets started.
 - Discussed signup list

- Post guidelines about public participation on the website so people are aware they need to sign up to speak
 - For folks who don't use computers or KBOO's website. People can contact the Secretary by phone, email, or in person. The Secretary will put their names on the list.

The meeting adjourned at 7:40pm before we completed the agenda.

7. [Conflict Resolution Policy](#) revisions

- don't want to forget this info:

8. Updates on our operating plan goals:

1. Grow the Governance and Policy Committee by at least 4 people (2026)
 - a. announcement to run after annual meeting
2. Develop a process to evaluate all bylaws and policies. (2026)
3. Research governance models at other community radio stations (2026)
 - a. Meagan's research ()
4. Write new bylaws and policies, with an anti-oppressions focus, that are in line with KBOO's current practices. (2026-2027)
 - a. training ideas?