

## Program Advisory Committee Meeting Agenda December 13, 2022

Present: Azia Hawthorne, Gary Dickerson, Tim Nakayama, Ender Black,

Facilitator: Azia

Note taker: Azia

Board Liaison:

Excused: Althea Billings

### Meeting Guidelines

1. **Take care of yourself.**
  2. Make space; create room for all to have a say
  3. *Claim space; share your perspective*
  4. *Say what you need to say without humiliating anyone. Use "I" statements; speak from your own experience.*
  5. *Don't make assumptions; ask for clarification*
  6. *Turn off your phone, or put it on vibrate if you're expecting an important call*
  7. *Mute your mic when you're not speaking*
  8. *Raise your hand to contribute and wait to be acknowledged by the facilitator*
  9. *Do not share another person's story without their permission*
  10. *Expect mistakes, but be accountable and stay committed to each relationship and to the work*
  11. It is every group member's responsibility to uphold the meeting guidelines, and to stay focused on the topic/agenda. If the group strays from these principles, say "process check" outloud or in the chat to pause the discussion and get the meeting back on track. *The process-check sign is not to be misused.*
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### Introductions

- Welcome new Board Liaisons
  - Board Liaisons Absent
  - Does lack of board members affect the legitimacy of committee meeting?

### Voting on Minutes

- [Last Meeting Minutes](#)
  - Approved
  - Tim abstains

### Staff Reports

Althea - PM News

- News is back live two days a week, on Wednesdays and Fridays. Working on keeping that schedule stable while getting more folks trained as producers, engineers and anchors.
- Using Galaxy, the volunteer software, to open up shifts to everyone at the same time, will be posting shifts monthly. Think this is the best way to give more equal opportunity to anchor and get on air experience rather than relying on two people to do one day for the rest of time.
- Will be looking to take more days live in the new year, will keep pre-producing as a possibility when there are not enough people. Pre-production can be done by one person, a live show takes at least 4. When the station is open to volunteers, will welcome writers and reporters back into the physical newsroom, but keep the virtual space alive as well.
- Newsroom computers are still needing to be fixed, only real hang up in the way of reopening the physical newsroom to volunteers
- Election Night broadcast was a success! Three anchors, plenty of phone interview guests lined up, got good feedback from listeners about how it sounded. Hit the marks of separating out national/regional/state/local content to make the broadcast more useful for other OCM stations to pick up - very proud of this! For next time, can leave some in between time amongst the interviews for catching up on results. Also needed more content once the first Oregon results came in, and better instruction for folks trying to research from home. 2020 broadcast was really supported by folks at home keeping an eye on things and being able to explain why they were important, and folks weren't as prepared for that this time around.
  - Also, need 2 producers for the broadcast, one to monitor what's happening with the anchors and keeping them on time with interviews and guests, and another to monitor and filter the information coming through on slack.
- End of year programming, will create best-of content, and a show asking KBOO News volunteers what their most important story of the year was
- Questions
  - Tim: Is the live portion of the news only 1/2 an hour?
    - Azia: Yes

### Ender - Public Affairs

\* American Standoff by Jaqueline Keeler has retired due to personal safety concerns stemming from negative publicity and controversy.

\* Podcast Not Right In The Head by Joyce Nance was rejected due to conflict with KBOO public affairs standards. However, a new episode will be turned in on January 2023.

\* New comedy show covering the local comedy scene by Joyce Nance is in the process of development. Once the audio sample is produced, the process of vetting will begin.

\* Talk show by Sherry Morisch is currently in the process of being vetted. Final decision will be reached soon.

- Gary: concerns about cohost being involved with political campaigning
  - Ender: will review this concern

\* Understanding Homelessness stopped delivering audios. Currently suspended.

\* New syndicated shows (post August 2022, some post September 2022, new to KBOO) part of the Pacifica Affiliate Network currently in our roster:

\* Nature, Climate Change, Biodiversity Decimation, Social Justice, Non-Profits' Work:

For The Wild, Earth Riot Radio, Ecojustice Radio, Radio Ecoshock, World Ocean Radio (5-6 mins world ocean news), Sea Change Radio, When The Biomass Hits The Wind Turbine

\* Oregon-made content: Coast Range Radio

\* Artistic, music-based Nature and social activism: Earth Riot Radio

\* Native American awareness: American Indian Airwaves

\* Science: Exploration, with Michio Kaku; Big Picture Science (produced by SETI Institute)

\* Intense political, injustice discussions: Activist Radio, Project Censored, Keeping Democracy Alive

\* Women's issues and opinion: Code Pink Radio, Boom Goddess Radio

\* Self-help, therapy, mental health: Encouragementology

\* Philosophical depth: Paradigms, Magical Mystery Tour

\* Mostly excellent feedback on syndicated shows in rotation.

\* KBOO ended up paying over \$1,000 to photographer Ivan Radic over copyright issue on website with Old Mole Variety Hour.

- Didn't include credits on episode page
- Azia: these are the repercussions of not having a Web Coordinator for over a year.
- Tim: didn't enjoy posting episode pages due to how complicated it is to choose a copyright free image
  - Azia: episode page requirement is on pause during pandemic, will discuss the need for this requirement when we have a permanent Web Coordinator
- Clarifying: Image was on a copyright-free image search but did not credit artist as required by license.

\* In the process of training volunteers on our automation system. They'll be able to support programming staff in times of need.

\* Main goal for Q1/Q2 2023: to bring new, fresh people to KBOO and have them create excellent Public Affairs content!! Either use our facilities or create content from home. The protocols for onboarding brand new volunteers is complex and multifaceted, but the department feels confident it can achieve this goal.

- Questions
  - Tim: Will syndication be filtered out over time as we gain more volunteers?
    - Ender: Yes. KBOO made content will always have priority. Also, can assure that the syndication content being aired is top quality. The goal is to have content created specifically for KBOO.
    - Tim: Is there a way to see which shows are syndicated?
      - Azia: could create a topic tag for this

#### Azia - Program Director

- Music/Culture Programming Changes
  - Old Business
    - Goddess Obscura was approved, started on 10/31. 1st Mondays 12am - 3am
  - New Business
    - Wider Window Poetry has retired.
      - Need more comedy, poetry, and radio theater shows. Many disappeared at the beginning of the pandemic.
        - Some new prospects to fit the comedy format
        - Need to start digging in syndication
          - Gary can help search - provide login info
    - Reggae Bob has been subbing every other Tuesday, hoping to make it official. Application is in. issue with audio sample - will submit new audio sample soon.
- Partnering with WSUV
  - Cohort for students to earn credits and skills while helping us produce content and recruit new volunteers!
  - Aiming for the Spring
  - Still in early stages
- Technical Hurdles
  - Program Staff has been struggling due to limited tech support. We had consistent Dead Air incidents due to a domain switch over that took place in late October. The S-drive was randomly disappearing and all of our PlayItLive files would disappear with it. We are testing out new work around but it has impeded our workflow.

- Reopening
  - Programming team is working hard to tidy up the station, update training material, and set up systems for hybrid training/equipment access.
- Questions/Comments
  - Gary is interested in helping with automation!!
  - Tim: Need to start disaster preparedness planning to keep us on the air
  - Tim: can help audio production editing

### **Work Group Reports**

- Current Projects
  - Discipline Code - hoping to complete before end of the year

### **Public Comments**

- N/A

### **Board Report:**

- N/A

### **Discussion**

- Diversify and recruit (tabled)

**Adjourned: 7:17 pm**

**Next Official PAC Meeting: March 14, 2023**