

November 22nd, 2021

KBOO Foundation Board Agenda

Via Zoom Meeting: <https://zoom.us/j/98436655006>

6:00 PM-8:00 PM

Attendance Board: KatMeow, jessica, Malik, Laurie, Brian, Ruba, Charles

Absent: Layla, Alyssa, Ashley, Todd

Attendance Staff/Community: Celeste, Eugene, Zale, Azia, Dan, Dana, Jenna, Arthur, Mike, AJ

Notetakers: Laurie, Jessica

Stack keeper:

Time keeper:

1 Call to Order/Introduction

- [Review Abbreviated House Rules](#) 5min

2 Approval of Agenda

1min

Jessica moved to approve, Ruba seconded; unanimously approved

3 Approval of Updated October meeting minutes

1min

Ruba moved to approve, Brian seconded; unanimous approval

4 Committee & Station Manager Reports

5min

Station Manager Report

Document shared; some personnel issues

7-yr lease w/out renewal; will then need to work on new lease

Some staff resignations, positions open

End of yr campaign; planning for spring drive, Bluegrass marathon

Need to prepare for transmitter lease and increase in rent

Some serious budget creep w/increasing costs: insurance up 50%

5 New Board Business & Tabled Discussion

20min

Committee Assignments:

Executive:

Finance: Layla

Membership/Nominating: Charles

Development: Malik, Laurie

Nominating (need to fill Stephanie seat): Malik, Ruba, Charles
Engineering (once a yr):
Programming (once a quarter):
Personnel/Governance (once a quarter; need to meet to include any measures on ballot): Ruba

Officer Nominations Election **VOTE**

Elections of officers:

Pres: Jessica

Vice-President: KatMeow

Treasurer: Layla

Secretary: Laurie

Brian nominated slate; Laurie seconded

Laurie asked about when Alyssa might return

Zale clarified that board typically elects officers once a year but can elect any month

Slate of officers unanimously approved

Moved, approved to go into closed session

Closed Session

Discussion personnel and finance

Jessica moved, Malik seconded, all approved to leave closed session

6 Old Board Business

30min

Strategy and planning - Brian Setzler

Brian- wants to start the process of strategic change, need to balance budget, address facility issues. KBOO is in need of transformative change, Brian has connected with some consultants who can assist with mapping out the process, and has started creating a document mapping out needs. "First step to change management is having a sense of urgency."

New Committee Schedules

new committee schedule from the retreat notes confirmed as above; board will email new committee schedule to management

7 Open dialogue & discussion

5min

No open discussion at this time

8 Comments or announcements

5min

44321 text to donate- tell your friends and family!

9 Public participation

10min

AJ: came to introduce himself- AJ is CWA Local 701 President, represents communication industries and nonprofits across Oregon, also works for Portland Jobs with Justice. Noted the 4 vacant positions and the impact on current staff

Dana: question for Brian- how does the strategic plan include the growth for the station and community?

Brian: part of the transformational process means not knowing how it comes out the other side, but trusting the process of including the community, we have opportunities to diversify our program, train people in radio, overcome the strain of pandemic. Making an effort that involves volunteers, staff, board members, and our whole community

10 Adjournment:

1min

The next meeting is to be held on Monday, December 27th, 2021 at
6:00PM

To join the meeting, click on the link sent by email or found on the website. Do not log into any KBOO zoom account, unless you are the facilitator.