

Nominating Committee Meeting Minutes

NomCom Meetings are held the 3rd Monday of every month-contact KatMeow to ensure a meeting is being held.

StartTime:6:37PM(delay due to last minute Special Exec. Com. Meeting with Nick)

Committee Members Present: Nick D., KatMeow G.

Community Members Present: N/A

Agenda: (amended-see above)

6:00PM 6:38PM Approval of Meeting agenda

6:05PM 6:40PM Review of Previous Budgets

6:15PM 6:45PM Draft 2019 Budget

6:25PM 6:50 Review of Annual Meeting Planning Process

6:35PM 7:20PM Overview of Bylaws governing the Annual Meeting to ensure adherence to bylaws governing the Nom Com planning process.

6:40PM 7:35PM Create Annual Meeting Timeline with due dates for each line item

6:45PM 7:45PM Assign most urgent items on time line to Nom Com Board Members

6:55PM 7:55PM Identify line items Volunteers may be able to assist with.

6:55 PM 8:05PM Lack of time KatMeow will email Nom Com Committee details about Introduction to Nominating Committee Website Update Page and Application Packet submission process.

KatMeow will email board before next board meeting the recent applications and candidate statements/applications

Adjourn: 8:25PM

Budget Review:

Previous Budgets:

League of Women Voters 750.00

Annual meeting rent (PSU?) 667.00

Leaven Community Center 80.00

Annual meeting food 200.00

2019 Budget:

Vote Counters:\$350

Annual meeting rent: 0.00

Annual Meeting food: \$200

Talent: aprox. \$150 each

Talk to Mike about having KBOO merch avail for purchase at annual meeting.

- **Timeline for Annual Meeting**
 - Securing Date- **Saturday, September 14, 2019.**
 - **April 30th**-Securing Venue-KATMEOW
- Clinton St. Theatre
- Hollywood Theatre
- ~~KBOO~~
- SEIU se
- Open Signal
 - **May 20th Nom Com Meeting.**
 - **Create Volunteer outreach plan**
 - Create KBOO Member Reflection Ask-Promo Draft
 - Create KBOO Member Ask for Reflections Short Promo
(to play as folks enter/development/social media/drives/etc)-**August 14th all entries due!**
- Who are you?
- What is your favorite thing about?
- Why do you support KBOO?
 - **Picking a Theme**-Attitude of Gratitude-solidify by May meeting/like a movie premiere/members thought they did not have a voice but guess what every member has a choice. Vote! Vote! Vote!
- **June 14th NomCom Meeting**
 - Create Marketing plan-
 - Create Posters/Handbills w/graphics
 - Secure images from guests
 - KBOO Social Media-talk with Jenka
 - **Outreach for candidates-June14th**
 - Securing Entertainment keeping with the theme-
 - Updating Applications for physical printing and for links on blog post-
 - Updating Blog-
 - Creating promos for radio airing:

EXAMPLE OF PAST PROMO: Hello KBOO Members!

Thank you for being a part of our amazing community! It takes all of us to manage this great community resource and the role played by the KBOO board of directors is essential! Here is an opportunity for you to join the KBOO board and become part of the team that is guiding our daily work and representing the interests and visions of all our members! Please consider applying to become a KBOO board member if you want to help serve our community and put your gifts and talents to good use! There is a time commitment of about 15 hours a month for all board members and you must be a KBOO member! To apply go

to kboo.fm and fill out an application or stop by the station to pick up a paper copy. The deadline to apply is July 20, 2018. We are looking for folks who love KBOO, who are committed to our community and who want to carry forward KBOO's values of peace, justice, democracy, human rights, multiculturalism, environmentalism, freedom of expression, and social change!
KBOO needs you! Apply today!

- - Creating promo for Meeting--Internet video sharing/social media-
- Due Date: **July 22nd or August 7th**
- Synthesizing Candidates Statements-
 - Synthesizing New Bylaws to be voted on ->from personnel committee-
August 7th
- **August 12th Meeting**
 - Ballot Creation/Final Draft (be sure to have the ballot address reflect KBOO PO box not the station itself)
 - Ballots to Printers by the **13th**.(ask Adam)
 - Secure Ballot counters.
 - Share member list with ballot counters-get from membership-August 13th-in accordance with bylaws
 -
- **August 14th Securing Refreshments**-(ask Mike/Alison for a previous donor list so we don't over ask)-
 - Create run of show & to share at board meeting in August.

List of volunteers/contact info
Adam Carpinelli: (503)-477-4792
Tim Rice

EXAMPLE OF PAST SCHEDULE

- **Tentative Schedule: KBOO Annual Membership Event**
- **Date**
- 10:00 a.m.-11:30 a.m. Setup
- 11:30 a.m.-12:00 p.m. Doors open, DJ starts
- 12:00 p.m.-12:15 p.m. Introduction
from Nominating Committee (KatMeow/adam) & Station Update from Board (Ruban)
- 12:15 p.m.-12:55 p.m. Candidate Statements
- 12:55 p.m.-1:25 p.m. Break & Vote
- 1:25 p.m.-1:40 p.m. Performance- Justice English

- 1:40 p.m.-1:55 p.m. Performance- Massamba Diop
- 1:55 p.m.-2:20 p.m. Performance- Morpheus Youth Project
- 2:20 p.m.-3:00 p.m. Vote announcement & well wishes
- 3:00 p.m.-4:00 p.m. Breakdown & Cleanup